

## **FIT LIFE FLEMING ISLAND 2011 VENDOR INFORMATION AND EVENT GUIDELINES**

The Rotary Club of Fleming Island, with the support of 1<sup>st</sup> Place Sports and the North Florida Bicycle Club, is hosting the inaugural Fit Life Fleming Island. The Navy Marine Corps Relief Society will be among the beneficiaries of this inaugural event's charitable proceeds. Arts and crafts, commercial businesses, and other vendors are invited to participate.

**DATES:** Saturday April 9, 2011  
**TIME OF EVENT:** 3:00 p.m. - 10:00 p.m.  
**SET UP TIMES:** 9:00 a.m. – 2:00 p.m.

**PLEASE NOTE: ABSOLUTELY NO VEHICLES WILL BE ALLOWED IN OR OUT OF THE VENDOR AREAS AFTER 2:00 PM ON SATURDAY. AFTER 10:00 PM SATURDAY NIGHT, CLAY COUNTY POLICE AND SECURITY WILL ALLOW VEHICLES IN OR OUT OF THE VENDOR AREAS ONLY AFTER ALL PEDESTRIANS HAVE CLEARED THE AREA.**

**PARKING:** Vendors are limited to one vehicle to be parked free in the designated vendor parking area. No vehicles/trailers may be parked by your booth unless the vehicle is part of the booth and conforms to the overall space commitment.

**SPACE SIZE:** Non-Food Vendors, 6'X12' and you must provide own tables, chairs, canopies, etc. Food Vendors space limitation is 12'X12'

### **PRICES:**

- \$25.00 all Non-Food vendors. This will include arts and craft vendors, and Not for Profit organizations.
- \$50.00 for all Food & Beverage Vendors.
- \$100.00 Retail or service businesses, and political parties or candidates.

The spaces in the food court area are limited and available on first come basis. The fee will include electricity. No individual generators are permitted. All proceeds to the vendors will be split 80% Vendor/20% Promoter. Roll tickets/tokens valued at \$1.00 will be the only acceptable legal tender for Food Vendors. They will be sold on site.

**Except for food vendors, if electricity is desired, add \$20.00. If electricity is not requested on the Registration Form, it will not be available on the day of the event.**

Sponsorship questions and vendors contact John Harrington at (904) 545-3315. Forms are available on our website at [www.FitLifeFlemingIsland.com](http://www.FitLifeFlemingIsland.com)

# FIT LIFE FLEMING ISLAND 2011 FOOD & BEVERAGE VENDOR REGISTRATION FORM

Name of Organization/Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street Address/P.O Box #

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

EMAIL: \_\_\_\_\_

### Food & Beverage Vendor - \$50.00 (+80%/20% split\*) 20 Amp Max.

- # of spaces needed \_\_\_\_\_ (maximum size of space is 12'X12')
- Describe type of unit, size or set up (ex. RV, gas grills, trailer, trailer and tent, etc) and maximum exterior dimensions:  
\_\_\_\_\_
- Will your set up give off any fumes, noise, or smoke? \_\_\_\_\_

Note: If your total set up does not fit into a 12'X12' ft. space, additional spaces will need to be purchased. Describe ALL items for sale, (amended list accepted up until April 1, 2011)

All food vendors must obtain a liability insurance policy for the event with "AT&T as Property Owner" as the primary insured. You will receive an email with the additional insured required listed.

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## ELECTRICITY WILL NOT BE AVAILABLE TO YOU UNLESS REQUESTED ON THIS FORM

I agree to abide by the rules set forth by the FIT Life Fleming Island 2011 committee, and I understand that the Rotary Club of Fleming Island, including its council and/or staff, or any event sponsor are not responsible for the loss or damage of work, and/or any claims, injuries, costs, damages or any other liabilities which may result. I further agree to hold harmless all entities associated with this function. I am further responsible for communicating all such rules and provisions to any other individuals associated with my activities. A Florida sales tax number is required. If you do not have one you must contact the Lake City, FL office at (386) 758-0420.

Payment type: Check number \_\_\_\_\_ Enclosed \$ \_\_\_\_\_ FL Sales Tax# \_\_\_\_\_

Master Card/Visa \_\_\_\_\_ Exp Date \_\_\_\_\_

Print name as it appears on the card \_\_\_\_\_

Signature \_\_\_\_\_ (ALL MUST SIGN)

**\*Food vendors will not be permitted to accept cash for product. Tokens/tickets will be sold at booths in area of the majority of food vendors. Promoter will keep twenty percent (20%) and vendor will keep eighty percent (80%). Each token/ticket will be valued at \$1.00. Tokens/tickets will be counted throughout the event. A receipt for the amount counted will be given to the vendor. At the close of the event, all remaining tokens/tickets will be counted and cash payment made to the vendors. Any vendor accepting cash for products during the event is subject to closure.**

### PLEASE make checks payable to ROTARY CLUB OF FLEMING ISLAND

Mail registration form and checks to: **Rotary Club of Fleming Island, PO BOX 9000, Fleming Island, FL 32006**

**NO RAIN DATES – NO REFUNDS (contact John Harrington (904) 545-3315)**